



Indiana State Department of Health

Meeting/Project: State Health Commissioner's Local Health Department Advisory Committee

Date: June 2, 2010

Present: ISDH STAFF: Dr. Greg Larkin, Loren Robertson, Erin Kellam, Leisa Prasser, Kristin Adams and Jessica Trimble.

ADVISORY COMMITTEE MEMBERS: Dr. Nafziger, Nick Molchan, Mindy Waldron, Ron Cripe, Dr. Craig Moorman, Barry McNulty, Dr. Davis Ellis, Doug Mathis, Dr. Frederick Ridge, Karen Metz for Dr. Kenneth Bobb, Dr. Larry Sutton, Dr. Ray Nicholson, Donna Oeding, Dr. Helen Scheibner, and Pam Todd.

Agenda Item	Discussion	Action Needed	Action on Follow-up Items
1. Introductions and Roll Call	Each ISDH staff member attending the meeting introduced themselves. Roll call was taken by Jessica Trimble	NA	NA
2. Welcome—Dr. Larkin	District Visits are as follows: <ul style="list-style-type: none">❖ District 1 – July 13th – Porter County Health Department❖ District 2 – July 1st – LifePlex, 2855 Miller Drive, Plymouth❖ District 3 – August 24th – Whitley County Health Department❖ District 4 – August 26th – Purdue Cooperative Extension Office, 3150 Sagamore Parkway, Lafayette❖ District 5 -- August 2nd – Hamilton County Health Department❖ District 6 – August 12th – Wayne County Health Department❖ District 7 – August 3rd – Clay County Health Department❖ District 8 – July 28th – Community Foundation of Jackson County, 107 Community Drive, Seymour	Nick Molchan would like to see the District 2 meeting with Dr. Larkin combined with their regularly scheduled preparedness meeting.	Tami Barrett followed up with Beth Hampshire. District 2 has decided to cancel their regularly scheduled preparedness meeting and replace it with Dr. Larkin's meeting. No further follow up needed.



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	<ul style="list-style-type: none">❖ District 9 – August 16th – Jefferson County Health Department❖ District 10 – August 18th – Pike County Health Department <p>If you cannot attend your District Meeting, please attend any meeting that fits your schedule. District meeting information is posted on Sharepoint.</p> <p>Dr. Larkin discussed Functional Regionalization</p> <ul style="list-style-type: none">- Working together to meet everyone's needs- Other states have adopted with success- Improves efficiency and eliminates redundancy- Sharing of resources and services across county lines- NOT to replace LHDs; LHDs are needed to do the everyday work of public health		
3. H1N1 – Loren Robertson	<p>H1N1 After Action Report Meetings will be conducted by Purdue University. All meetings will begin at 9:00 a.m. Meetings are scheduled as follows:</p> <ul style="list-style-type: none">❖ June 21st – Central Region (Districts 4, 5, 6, and 7) – Indiana Government Center South❖ June 30th – North Region (Districts 1, 2, and 3) – Ramada Plaza Downtown, 213 West Washington Street, South Bend❖ July 7th – South Region (Districts 8, 9, and 10) – French Lick Springs Resort, 8670 West SR 56, French Lick <p>If you cannot attend your District Meeting, please attend any meeting that fits your schedule.</p>		



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	<p>H1N1 Grant Funds can be used for travel to the After Action Meeting.</p> <p>Please complete H1N1 reports and billing by July 1, 2010. Identifying funds that were advanced and have not been spent.</p> <p>Nick Molchan asked how many people from each health department could attend the After Action Report Meeting. Dr. Howell responded: two per health department.</p>		
<p>4. Indiana Death Registry System Follow-Up</p> <p>Paternity Affidavit Follow-up on one pager provided with May 12th minutes.</p> <p>Erin Kellam</p>	<p>Cause of death in Indiana Death Registry System (IDRS). The IDRS will not accept epidemiologic items that are not correct. On site training is still being done. If you would like on-site training please contact Erin at ekellam@isdh.in.gov.</p> <p>The guidance Erin sent out regarding the Paternity Affidavit was just a list of things to consider when developing LHD policy and is not an exclusive list. Policy and procedures are not required just recommended.</p> <p>Donna Oeding asked about the turn-around time in regard to cremation. Erin explained that the system can move faster than the five day limit set.</p> <p>Dr. Moorman asked what would happen if the Doctor was on vacation when his patient died. Erin said that the doctor on call should complete the records; however, patient's</p>	NA	NA



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	doctor should be able to complete the record from anywhere. If the Doctor on call does not wish to complete the records the coroner can complete them for the Doctor.		
5. Workforce Development Toolkit – Leisa Prasser	The Workforce Development Toolkit is in the final stages. The toolkit was piloted in five counties: Henry, Hendricks, Dubois, Wayne and Rush. Will meet with the vendor this week for production; the toolkit will be electronic. Training will be done in Districts. Leisa asked if anyone had heard or had any feedback about the toolkit. Doctor Ellis who piloted the toolkit in Rush County said it will be helpful.	NA	NA
6. Accreditation Update – Kristin Adams	Accreditation is still in beta testing, will not open up for application until the 2 nd quarter of 2011. The goal set by the Robert Wood Johnson Foundation is to have 60% of the US population covered by an accredited health department by 2015. Dr. Ellis advised the committee that Rush County is moving ahead and looking forward to participation. Kristin advised everyone that LHDs are already fulfilling many accreditation standards and measures. Documentation is needed. She also commented that LHDs should not feel pressure because the Public Health Accreditation Board can only accredit 50 or less in 2011.	NA	NA
7. Final Questions/Comments	NONE	Next call is July 7, 2010.	NA